

Document Check List For Signup New Broadband Connection

Home User/Individual Subscriber:-

S.#	Description	Applicable Document
1.	Photo	2 Nos. Passport Size Color (Self attested photograph)
2.	Identity Proof	Income Tax PAN Card, Voter Card, Aadhar Card, Driving License, Passport, Arm's License -Identity Card issued by Central / State Government -Identity Card issued by Public Sector Undertakings -Ration Card with your Photo - Bank Passbook with Photo (Local)
3.	Address Proof (For Owned Premises or House)	- Electricity Bill (issued in the last three months) - Telephone Bill (MTNL / BSNL / Airtel - issued in the last three months)-Passport, Post Paid Cell Phone Bill, Property Registration Paper, Bank Pass Book (Gwalior Local Bank), RC copy of vehicle, Registered Rent Agreement, Land Lord Electricity Bill, Land Lord NOC Letter
4.	Supplementary Address Proof (For Rented House or Premises)	-Registered Rent Agreement or Deed with Land lord -Land Lord Electricity Bill - Land Lord NOC Letter

SME / Business and Corporate Subscriber:-

1.	Photo	2 Nos. Passport Size Color of Applicant
2.	Applicant Person Identity Proof (Applicant)	Income Tax PAN Card, Voter Card, Aadhar Card, Driving License, Passport, Arm's License -Identity Card issued by Central / State Government -Identity Card issued by Public Sector Undertakings -Ration Card with your Photo - Bank Passbook with Photo (Local)
3.	Address Proof (For Applicant person and Establishment)	- Electricity Bill (issued in the last three months) - Telephone Bill (MTNL / BSNL / Airtel - issued in the last three months)-Passport, Post Paid Cell Phone Bill, Property Registration Paper, Bank Pass Book (Gwalior Local Bank), RC copy of vehicle, Registered Rent Agreement, Land Lord Electricity Bill, Land Lord NOC Letter
4.	For Partner Ship Company	-Registered Partner Ship Deed - Shop Act Registration copy, Sales Tax Registration copy - Income Tax Pan Card, Income Tax PAN Card
5.	For Private/Public Limited Company	-Certification of Incorporation Issued by ROC -MOA and AOA, Income Tax PAN Card
6.	Authorization or Under Taking letter from the Director/Owner	On Letter Head

Institutional/School/College Subscriber:-

1.	Photo	2 Nos. Passport Size Color of Authorized Signatory
2.	Applicant Person Identity Proof (Applicant)	Income Tax PAN Card, Voter Card, Aadhar Card, Driving License, Passport, Arm's License -Identity Card issued by Central / State Government -Identity Card issued by Public Sector Undertakings -Ration Card with your Photo - Bank Passbook with Photo (Local)
3.	Address Proof (For Applicant person and Establishment)	- Electricity Bill (issued in the last three months) - Telephone Bill (MTNL / BSNL / Airtel - issued in the last three months)-Passport, Post Paid Cell Phone Bill, Property Registration Paper, Bank Pass Book (Gwalior Local Bank), RC copy of vehicle, Registered Rent Agreement
4.	Society Registrations Certificate For College/School	Issued by State and Central Government Department Permission Letter issued by Govt. University, Central Broadband of Education, State Broad of Education, AICT and Central and State Govt. Department.
5.	Authorization or Under Taking letter from the Chairman/Director/Secretary	On College/School/Institution/Society Letter Head